



Bus Host Team Member

In companionship with our 'Bus Host Team Overview' this resources is designed to help you and your team with a better understanding of how we aim to structure and lead Team Members within our Bus Ministry, through structure and accountability.

POSITION DESCRIPTION: Bus Host Team Member

"I see a church that is big enough to dream on a global scale, yet personal enough for every ONE to find their place. I see a church that beckons 'WELCOME HOME' to every man, woman and child that walks through the doors."

Excerpt from 'The Church I Now See' - Brian Houston



Position Title	Bus Hosts Team Member
Team Leader	Bus Hosts Team Leader
Purpose of Position	To outwork 'The Church I Now See' through the Bus Host team to: <ul style="list-style-type: none"> - Transform the bus from a mode of transport to a mobile welcome lounge, a hub of connection, ensuring that all people on the bus (whether a person new to our church (or church in general) or existing church attendee) feel welcome, connected and at home - To understand the vision, purpose and goals of the Bus Hosts team and as it relates to church vision and mission
Area of Responsibility	MEMBER OF BUS HOSTS TEAM: A significant number of people come to church on buses each week and their first impression of church is the encounter they have with you and the Bus Host team!
KEY RESULT AREA	DESCRIPTION (MAIN TASKS)
Communicate with team leader and other team members	<ul style="list-style-type: none"> - Regular 1-1 and team meetings with team leader and rest of team - Weekly SMS team leader by Sunday night with good stories of connections from that weekends' service
Clean and tidy bus	Exact tasks depend on location, but may include: <ul style="list-style-type: none"> - Assist in cleaning of bus (interior sweep/mop and empty bins, exterior wash and hose the body of bus) according to cleaning roster given by team leader - Be part of a team that thoroughly cleans the interior and exterior of our buses once per month
Prior to Volunteer Prayer Meeting [VPM] and at VPM	<p>PRIOR TO VPM:</p> <ul style="list-style-type: none"> - Meet team leader and be ready at least 15 minutes before any bus run - Assist with cleaning/tidying interior of bus, as required - Wear volunteer tshirt or lanyard to ensure that you are identifiable as a volunteer on the team <p>ATTEND VPM:</p> <ul style="list-style-type: none"> - Attend VPM weekly, or if bus runs take place during the VPM then attend fortnightly according to schedule given by team leader - Bring a faith-filled atmosphere to VPM
On the bus runs – welcoming every person and making genuine connections	<ul style="list-style-type: none"> - Disembark to welcome passengers onto the passenger, or stand and greet them when on route to stations - Ensure passengers are seated safely at all times - Welcome every person with a genuine smile and warm connection - Assist with giving bus announcements (as requested by team leader) upon leaving the station and on the way to church, e.g. Guest Speakers, Alpha, Baptism Info session etc

	<ul style="list-style-type: none"> - Identify and approach new people on the bus, seeking to make a meaningful connection with them and helping them to feel welcome and at home, connecting new and visiting people with our Concierge team upon arrival at church (walk with them to concierge stand in foyer if the concierge team is not waiting at bus bay upon arrival at church) - Know the names, faces and stories that regularly catch the bus, helping them to take their next step, which for many is our Seating Community team or it may be to join the Bus Hosts team as a volunteer
Mid-Week Commitments	<ul style="list-style-type: none"> - Follow up of individuals (e.g. new people) met via Bus Hosts with relevant follow ups team for that service