

POSITION DESCRIPTION (ATTACHMENT A): NAME

Position Title:	Audio Engineer
Award / Title:	Broadcasting and Recorded Entertainment Award 2010 / Grade 8
Department / Dept Head:	Production / Department Head
Responsible To:	Production Oversight
Type of Position: Pastoral <input type="checkbox"/> Non Pastoral <input checked="" type="checkbox"/>	Status: Full-time <input type="checkbox"/> Part-time <input checked="" type="checkbox"/> Casual <input type="checkbox"/> Intern <input type="checkbox"/> Fixed Term <input checked="" type="checkbox"/> Hours per Week: 20

Summary of Position:

This role is broken up into 2 main functions. One being for weekend services by coordinating technical requirements and expectations, the other as assisting the Sydney City Audio Director with training and team building.

Key Result Areas	Description
1. Audio Engineer - Weekend Services	Contribute to the overall outcome in relation to audio for weekend services. This is achieved primarily - but not exclusively - through mixing for services. Also required, as part of this role is to assist our key team of audio engineers to help develop and establish a standard for how services "sound". Duties involved include setting up and adjusting equipment such as microphones, and operating sound mixing consoles and associated equipment to regulate volume and sound quality. Work as part of the team assisting the Audio director to identify and coordinate technical requirements for weekend services. This also includes assisting the Audio Director with the rostering of ancillary crew (audio assists, comms, etc) to support rostered operators.
2. Team Development	Development and training of our volunteer base. Create systems that facilitate the recruitment of volunteers and make it easy and not difficult for people to be involved. Grow the level of skill of our team in all things, such as weekend mixing, TD, looking after gear etc.
3. Community	Develop Community & Team Culture: Lead in creating an atmosphere that is welcoming and inclusive of new recruits. Establish a feeling of community and belonging to the broader team. Cultivate long term investment from our existing volunteer and student (where appropriate) base.
4. Repairs and Maintenance	Develop systems and structures alongside our Audio Director and Repairs and Maintenance Technicians that will enable us to best facilitate our gear, including regular maintenance and repairs.

Additional tasks and responsibilities may be assigned by your Department Head as required from time to time.

GENERAL POSITION REQUIREMENTS**1. General Responsibilities**

You, the employee must:

- a. Devote the whole of your time, attention and skill during normal business hours, and at other times as reasonably necessary, to your duties;

- b. Faithfully and diligently perform the duties and exercise the powers consistent with your position as assigned to you from time to time;
- c. Comply with all lawful directions given to you by any person duly authorised from time to time;
- d. Use your best endeavors to promote and enhance the interests, welfare, business, growth and reputation of the Church;
- e. At all times act to a high standard of professional behaviour;
- f. Not act, or be seen to be acting, in conflict with the best interests of the Church;

2. Character and Personal Qualifications

Being a staff member of Hillsong Church, the following are necessary:

- a. Relationship & commitment to Jesus Christ;
- b. Total commitment to Hillsong Church and its vision;
- c. Total commitment and loyalty to the leadership of Hillsong Church, and ability to work in a team environment;
- d. Spiritual maturity consisting of a pleasant, forgiving, non-judgmental, but assertive manner.
- e. Initiative.
- f. Confidentiality.
- g. Ability to work under pressure and remain calm.
- h. Ability to meet deadlines (may involve working outside normal hours).
- i. Ability to communicate effectively with all levels of team, members of congregation and general public.

SKILL AND EDUCATIONAL REQUIREMENTS

Previous experience in the audio and lighting industry with an established high skill set able to be demonstrated as a Audio Engineer

ONGOING VISION

Hillsong Church with its broad vision will continue to grow and expand. Anyone accepting any staff role must understand that “ongoing change” will always be part of this church, and therefore must be flexible, open to challenge & willing to move and grow with that ongoing vision.